

# Improvement Loop

## Remember the goal

- ❑ Individually write the team overall or other goal on a post it
- ❑ Share one by one and discuss. Don't dwell on this, if there's lack of alignment bring up clarifying team purpose when exploring options later

## Reflect on where you are now

- ❑ Get the team to split into pairs (one three ok), each chooses one value
- ❑ Give them 90 seconds to come up with a description or example of that value
- ❑ Let them take turns to share and discuss, limit each to 5 mins
- ❑ Do fist of 5 voting and record on the numbered post-its
- ❑ Once all the values are covered (usually 2-3 rounds of the above activity) reflect on the results and choose 1-3 areas that stand out as needing action
  - move them out of alignment with the rest.

## Decide the next step towards the goal, explore options and choose

- ❑ Choose an area to do something about, write down what will be different (not what you will do) and stick it to the right of the next action post-it.
- ❑ Review the status of the Kanban Guide poster, and update it if necessary by changing the post-its
- ❑ Discuss the options for getting to the next target. Ask if any of the Kanban Guide options help you get there. Consider other options too.

## Close with agreed action

- ❑ Quickly agree what needs to happen to take the chosen option forward
- ❑ Get the team to pair up and commit to what they are going to do, whether that be direct action or hold others to account
- ❑ Get the team to write up what they're going to do on the who, what, when flipchart sheet